



OPEN MEETING

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE*

**Friday, January 13, 2023 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings in-person and virtually. To submit comments or questions virtually for committee meetings, please use one of the following options:

1. Join the committee meeting via Zoom by clicking this link:
<https://zoom.us/j/92325659805>
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

1. Call Meeting to Order
2. Approval of the Agenda
3. Approval of the Meeting Report from December 1, 2022
4. Remarks of the Chair
5. Department Head Update
 - a. Project Log
 - b. Water Use Comparison Graph
6. Member Comments – *(Items Not on the Agenda)*
7. Response to Member Comments
8. Items for Discussion and Consideration
 - a. Tree Removal Request – One Silk Oak Tree – 3347-B
 - b. Tree Removal Request – One Aleppo Pine Tree – 5267
 - c. Tree Removal Request – One Liquid Amber Tree and One Magnolia Tree – 5388-C
 - d. Water Saving Landscape Projects
 - e. Landscape Committee Charter
 - f. Urban Forest Management Plan - Community Presentation by Dudek

9. Items for Future Agendas: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

10. Committee Member Comments

11. Date of Next Meeting: Thursday, February 2, 2023 at 9:30 a.m.

12. Recess to Closed Session

Closed Session Agenda

1. Call Meeting to Order
2. Approval of the Agenda
3. Discuss and Consider Contractual Matters
4. Director's Comments
5. Adjournment

*A quorum of the Third Board or more may also be present at the meeting.

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, December 1, 2022 – 9:30 AM
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Ralph Engdahl, Jules Zalon, Cush Bhada, Donna Rane-Szostak (joined the meeting at 9:44 a.m.)

COMMITTEE MEMBERS ABSENT: Mark Laws

OTHERS PRESENT: Doug Gibson (Gate 11 Club), Vu Chu (El Toro Water District)

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Lewis called the meeting to order at 9:31 a.m.

2. Approval of the Agenda

The meeting agenda was approved by unanimous consent.

3. Approval of the September 1, 2022 Report

Director Zalon made a motion to approve the meeting report. Director Engdahl seconded. The committee was in unanimous support.

4. Remarks of the Chair

Chair Lewis stated that he did not have a lot to share. Chair Lewis mentioned that the topic involving artificial turf will be on the next agenda.

5. Department Head Update

Mr. Wiemann also stated that he did not have a lot to share. Mr. Wiemann stated that the Gate 10 and Gate 11 areas have been experiencing an infestation of grubs due to climate change. Mr. Wiemann stated that 97 areas, encompassing 89,550 square feet have been treated for this condition year to date.

5a. Project Log

Mr. Wiemann reviewed the Project Log and answered some questions.

5b. Water Use Comparison Graph

Mr. Wiemann reviewed the Water Use Comparison Graph in detail. Members made comments and asked questions.

6. Member Comments

None.

7. Response to Member Comments

None.

8. Items for Discussion and Consideration

8a. Landscape Charter

Chair Lewis stated that this will be discussed at the next meeting after staff compiles all of the input from each Director into one document.

8b. Tree Removal Request – One Ficus Nitida Tree – 3165-D Alta Vista

Director Bhada made a motion to approve staff's recommendation to remove the tree. Director Engdahl seconded. The motion passed unanimously.

8c. Recommendation to Approve Supplemental Funds for Turf Reduction

Director Bhada made a motion to approve a supplemental appropriation in the amount of \$151,000 to be funded from the 2022 Water Expense Account, for water saving landscaping projects within Third Mutual. Director Rane-Szostak seconded. The motion passed with unanimous support from the committee.

9. Items for Future Agendas

- Landscape Charter
- Turf Reduction Locations

10. Committee Member Comments

Several comments were made.

11. Date of Next Meeting: Thursday, January 5, 2023 at 9:30 a.m.

12. Adjournment at 10:01 a.m.

Ira Lewis

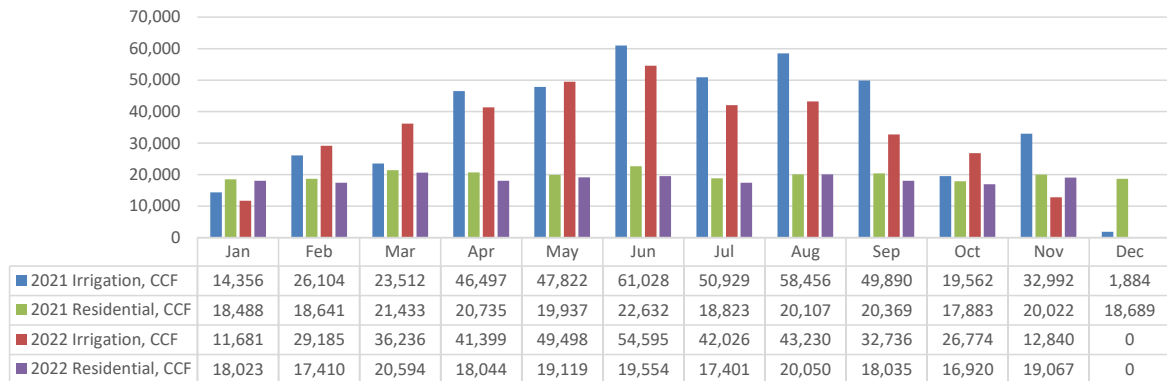
Ira Lewis (Dec 7, 2022 11:22 PST)

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Jayanna Abolmoloki, Landscape Administrative Assistant | 949-268-2565

Third Mutual Landscape Project Log January 2023 2022 Reserve Fund Projects							
Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program, a combination of contracted work and in-house staff working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 2,499 trees, removed 51, and planted 15 trees.	Annual Program	93%	\$503,120	\$466,016
	In-House Tree Crew		As of November 30, 2022, the in-house crew trimmed 735 trees, removed 97 trees and planted 20 trees.		109%	\$440,304	\$480,291
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes. Replacing old, end of useful life plant material using drought tolerant where appropriate	On-going annual project using in-house crews.	Annual Program	70%	\$162,520	\$114,081
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress, on schedule.	Annual Program	100%	\$547,535	\$547,535
Fire Risk Reduction	Mission Landscaping/ Andre Landscape/Staff	Project includes the removal of vegetation with a high risk of fire.	Slope Erosion Scar Evalation at 3420 Calle Azul transferred to M&C (Disaster Fund) : Completed clearing Non-Native Plants from fire areas.	Annual Program	59%	\$180,000	\$107,031
							\$72,969

*Completion based upon invoices recieved to-date, 12/31/2022. In-house expenses as of November 30, 2022.

Third Mutual Water Consumption 2021 - 2022 Trends





STAFF REPORT

DATE: January 13, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3347-B Bahia Blanca E. – One Silk Oak Tree

RECOMMENDATION

Deny the request for the removal of one Silk Oak tree located at 3347-B Bahia Blanca E.

BACKGROUND

The resident purchased the unit in May 2022, and is requesting the removal of one Silk Oak tree, *Grevillea robusta*, located at the front of the manor in the turf area. The reasons cited for the removal are litter and debris, and lack of sunlight. The resident also states she would like to remove the turf and install groundcover. There are four additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in June 2020. Future trimming is tentatively scheduled for fiscal year 2023, as this tree is on a three-year trimming cycle. The height of the tree is approximately 45 feet, with a trunk diameter of approximately 18 inches. The tree is growing in the turf area approximately 15 feet from the unit, six feet from the street and eight feet from the walkway (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with a well-balanced canopy. There were no signs of pest activity or prior pest damage, and no deadwood or decay was present. The tree has a favorable trunk flare with no extending surface roots, and no noticeable walkway damage.

Based on resolution 03-11-149, Tree Removal Guidelines, staff is recommending the denial of this request:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.

Regarding the turf removal and the addition of ground cover, staff will evaluate the area and determine if it is a candidate to be added to the water saving landscape projects program.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$1,242. The cost for annual trimming is \$156 and the estimated value of the tree is \$2,630 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Field Operations

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs

RECEIVED
NOV 10 2022

Attachment 1



BY: [Signature]

Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

3347 BAHIA BLANCA E# B

Address

Today's Date

MARION NEWMAN

Resident's Name

561-6293511

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☒ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☒ Litter/Debris ☐ Personal Preference

☒ Other (explain): I WANT TO PLANT A LOVELY GARDEN. I CANT!!!
THE LEAVES ARE EVERYWHERE. I HAVE PLACES FOR WINDOW
BOXES & THERE ARE LEAVES THERE.

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical. ↓
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal. ↓
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

ITS NOT SEASONAL IT HAPPENS ALL THE TIME. I WOULD
LIKE TO REPLACE THE GRASS WITH GROUND COVER AS WELL.

Landscape/Forms/Request Forms

Revised: January 2020

Page 1 of 2

Agenda Item #8a

Page 3 of 7

I GET VERY LITTLE SUN IN THE
HOUSE BECAUSE OF THE DRATTED TREE.
I LOVE GARDENING. EVEN THE BIRDS DONT LIKE
THE TREE. I WILL REPLACE IT, WITH A SMALL PRETTY TREE.

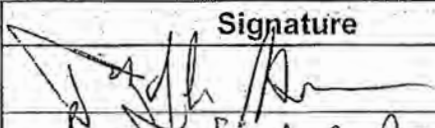
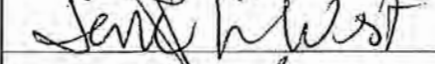
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

OUTSIDE THE FRONT DOOR- THE LEAVES STICK ON THE
ROOF AS WELL. ITS ALSO MAKING THE HOUSE DARK

Signatures of All Neighbors Affected By This Request

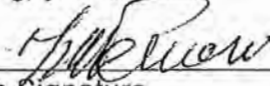
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	3348A	✓		
	3349A	✓		
HEITH Lee	3349A	✓		
Edele Singer	3347A	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

MARION NEWMAN
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____









STAFF REPORT

DATE: January 13, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5267 Avenida Del Sol. – One Aleppo Pine Tree

RECOMMENDATION

Deny the request for the removal of one Aleppo Pine tree located 5267 Avenida Del Sol.

BACKGROUND

The resident purchased the unit in January 2004, and is requesting the removal of one Aleppo Pine tree, *Pinus halepensis*, located at the rear of the unit on the slope. The reasons cited for the removal are the tree is leaning towards the unit, and it has exposed roots which would cause damage and personal injury if failure occurred. There is one additional signature on the Mutual Request Form in favor of the removal (Attachment 1).

The tree is not currently in inventory, and has no work history. The tree will be added to the inventory database. Based on the condition of the tree, it is tentatively scheduled for trimming in the fiscal year 2024. This tree is on a four-year trimming cycle. The height of the tree is approximately 45 feet, with a trunk diameter of approximately 21 inches. The tree is growing on the rear slope approximately 30 feet from the unit (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with a well-balanced canopy. All of the branches had ideal branch taper, displaying natural gradual reduction in the diameter of a branch from the point of attachment to the trunk. This ensures strong branches in the tree.

There were no signs of pest activity or prior pest damage. No deadwood or decay was present. The tree has a favorable trunk flare with no visible extending surface roots.

There is a slight lean that has corrected itself overtime, most likely due to previous trimming and shaping. Although staff has no work history in the inventory data base, it is evident that previous trimming has been performed.

Given the good condition of this tree, staff is recommending the denial of the request for removal.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$1,449. The cost for annual trimming is \$156 and the estimated value of the tree is \$2,630 based on staff comparing this Aleppo Pine tree with its condition and size to similar Aleppo Pines in our inventory database.

Prepared By: Bob Merget, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Field Operations

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs



MUTUAL LANDSCAPE REQUEST FORM

BY: PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5267 Avenida del Sol
Address

11-7-2022
Today's Date

Marlies & Ed Diamond
Resident's Name

949 770 7329
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
- ☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition
- ☐ Litter/Debris ☐ Personal Preference
- ☒ Other (explain): Very tall pine tree leaning towards Manor. Hazard to property and our lives.

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

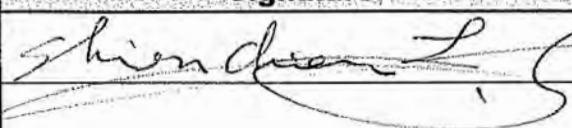
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

— Tall pine tree on slope behind our Manor, leaning towards —
— The house. Very close to bedroom and living area. We feel —
— Very unsafe. If tree falls, (roots are above ground) there will —
— Be lots of damage, maybe even to the Manor next door and injuries!! —

Signatures of All Neighbors Affected By This Request

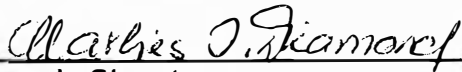
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	5266	✓		

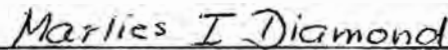
(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.



Owner's Signature



Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____









STAFF REPORT

DATE: January 13, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5388-C Paseo Del Lago West – One Liquid Amber Tree and One Magnolia Tree

RECOMMENDATION

Approve the request for the removal of one Liquid Amber tree (A) and deny the removal of one Magnolia tree (B) located at 5388-C Paseo Del Lago West.

BACKGROUND

The resident purchased the unit in September 2020, and is requesting the removal of one Liquid Amber tree, *Liquidambar styraciflua*, and one Magnolia tree, *Magnolia grandiflora*.

The reasons cited for the removal of the Liquid Amber tree are that it drops balls on the roof that make noise, and it sheds leaves.

The reasons cited for the removal of the Magnolia tree are that it drops leaves, it is an insightful mess, ruins the turf, and attracts roaches.

There are no additional signatures on the Mutual Request Form (Attachment 1). Both trees were last pruned in June 2020. Future trimming is tentatively scheduled for fiscal year 2025, as these trees are both on a five-year trimming cycle.

The height of the Liquid Amber tree is approximately 45 feet, with a trunk diameter of approximately 20 inches. The tree is growing in the shrub bed area at the rear of the unit, approximately 18 feet from the unit and six feet from the split rail fence.

The height of the Magnolia tree is approximately 35 feet, with a trunk diameter of approximately 11 feet. The tree is growing in the turf area at the front of the unit approximately six feet from the entrance walkway (an alteration) and approximately four feet from the common walkway (Attachment 2).

DISCUSSION

At the time of inspection, both trees were in good condition with balanced canopies and favorable trunk flares. No pest activity or previous pest damage was observed. There was no decay or deadwood in either tree. There was no noticeable surface rooting on either tree.

The Liquid Amber does have codominant leaders. These are two very large branches of the same diameter. They have an unfavorable 'V' shape connection rather than a healthy 'U' shape connection. Included bark is present, which is a sign of potentially weak attachment. The included bark is an indicator that the tree is developing bark on top of bark to compensate for the poor attachment.

Staff is recommending the removal of the Liquid Amber tree based on the codominant branches.

To the knowledge of Staff, there is no correlation to Magnolia trees and roaches. The other reason for the removal of the Magnolia tree was cited as litter and debris, which is not a valid reason to remove a tree. Therefore, it is Staff's recommendation to deny the request to remove the Magnolia tree.

FINANCIAL ANALYSIS

The cost to remove the Liquid Amber tree is estimated at \$1,380. The cost for cycle trimming is \$156 and the estimated value of the tree is \$6,080 based on the tree inventory data.

The cost to remove the Magnolia tree is estimated at \$759. The cost for cycle trimming is \$156 and the estimated value of the tree is \$3,450 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Field Operations

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

5388-C Paseo Del Lago W.

Address

11/16/22

Today's Date

Joel Charles

Resident's Name

714/925-8980

Telephone Number

Non-Routine Request*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request***Please checkmark the item(s) that best explain the reason for your request.*☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☐ Poor Condition☒ Litter/Debris ☒ Personal Preference☐ Other (explain): _____**GUIDELINES:**

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

1. 10101 Amber behind Manor sheds so many leaves + Spiky Balls
Make SO Much Noise on Sunroom Metal roof - it keeps me up
All night when windy; MAGNOLIA in front - leaves, Pod/Berries
leave unsightly mess, RUINS Grass, Bad for garden, Attracts Roaches

Signatures of All Neighbors Affected By This Request

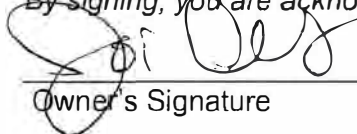
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	B			

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature


Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

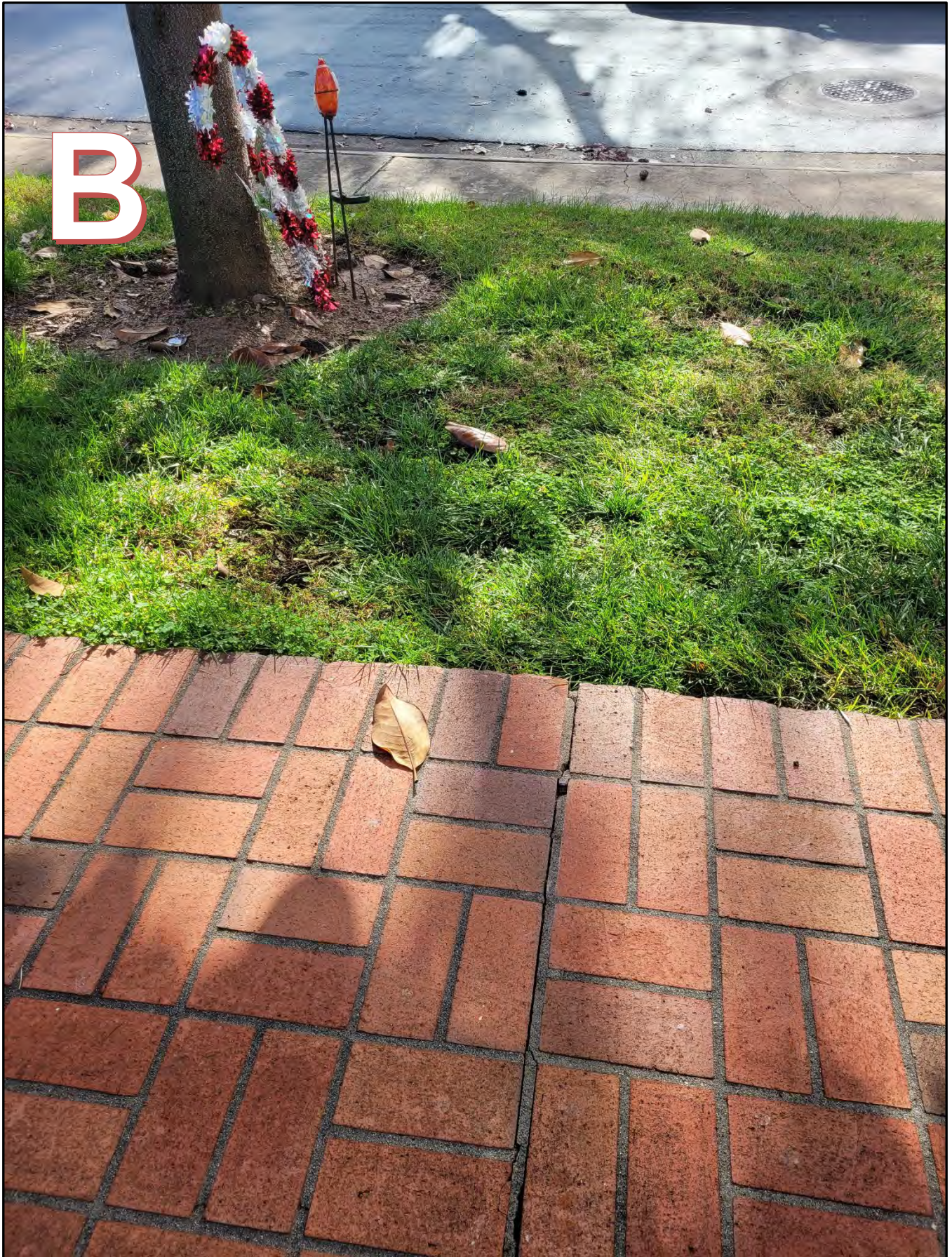
















STAFF REPORT

DATE: January 13, 2022
FOR: Third Landscape Committee
SUBJECT: Water Saving Landscape Project Locations

RECOMMENDATION

Approve a list of specific locations identified for turf reduction to be renovated in 2023, funded by savings from the 2022 Water Expense Account.

BACKGROUND

On December 20, 2022, the Board of Directors approved Resolution 03-22-137, directing staff to utilize savings from the 2022 Water Expense account on water saving landscape projects throughout Third Mutual. (Attachment 1). Staff has identified 46 locations in Third Mutual that are eligible candidates for turf reduction. (Attachment 2).

DISCUSSION

Designs developed by a landscape architect, using attractive water saving landscape plantings, will be implemented in the listed locations to further reduce the impacts of water use on the budget of Third Mutual.

FINANCIAL ANALYSIS

A supplemental appropriation of \$151,000 from the 2022 Water Expense account to the Landscape Expense fund will be utilized to complete the attached list of turf reduction locations.

Prepared By: Jayanna Abolmoloki, Landscape Administrative Assistant

Reviewed By: Kurt Wiemann, Director of Landscape Services

Committee Routing: None.

ATTACHMENT(S)

Attachment 1: Resolution 03-22-137

Attachment 2: Turf Reduction Location Information Forms



Resolution 03-23-137

**Supplemental Funding for Turf Reduction
Projects**

WHEREAS, June 21, 2022, the Third Board of Directors recognized that the State of California is experiencing record drought conditions requiring parts of Southern California to reduce exterior irrigation water use and directed staff to reduce irrigation by 15 percent; and

WHEREAS, the Third Landscape Committee determined that funding for turf reduction projects should be appropriated from savings to the Water Expense account based on savings from these reductions and funded from the Landscape Replacement Reserve Fund; and

WHEREAS, December 1, 2022, the Third Mutual Landscape Committee endorsed the recommendation;

NOW THEREFORE BE IT RESOLVED, on December 20, 2022, that a supplemental appropriation of \$151,000 has been approved to be used for turf reduction projects throughout Third Mutual; and

RESOLVED FURTHER, this resolution shall become in full force and effect on December 20, 2022; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written

Landscape Turf Reduction Locations
Table of Contents

Page #	Bld / Manor	Street	Sq. Footage	Est. Cost
Page 1	3130-C	San Amadeo	440	\$1,980
Page 2	3355	Monte Hermoso	500	\$2,250
Page 3	3413	Punta Alta	160	\$720
Page 4	3034-A	Via Vista	252	\$1,134
Page 5	5460-B	Paseo Del Lago E	300	\$1,350
Page 6	5344	Parking island	1700	\$7,650
Page 7	3358	Monte Hermoso	1000	\$4,500
Page 8	3064-A	Via Serena South	252	\$1,134
Page 9	3185	Via Buena Vista	500	\$2,250
Page 10	3417	Punta Alta	300	\$1,350
Page 11	3356	Monte Hermoso	500	\$2,250
Page 12	3114-B	Via Serena South	240	\$1,080
Page 13	3181-B	Alta Vista	110	\$495
Page 14	3360	Monte Hermoso	300	\$1,350
Page 15	3270	San Amadeo	150	\$675
Page 16	3219	Via Carrizo	100	\$450
Page 17	5134	Brazo	200	\$900
Page 18	3370	Punta Alta	300	\$1,350
Page 19	5386-5429	Paseo Del Lago W	700	\$3,150
Page 20	5342	Bahia Blanca	500	\$2,250
Page 21	3366	Punta Alta	400	\$1,800
Page 22	3487-A	Villa Fuente	950	\$4,275
Page 23	3449	Bahia Blanca W	650	\$2,925
Page 24	2258-H	Via Puerta	880	\$3,520
Page 25	2265-C	Via Puerta	2,805	\$11,220
Page 26	2259-C	Via Puerta	1,596	\$6,384
Page 27	2259-D	Via Puerta	540	\$2,160
Page 28	2271-C	Via Puerta	5,300	\$21,200
Page 29	2271-D	Via Puerta	400	\$1,600
Page 30	2288-D	Via Puerta	2,294	\$9,176
Page 31	3408-A	Calle Azul	1,400	\$5,600
Page 32	Cul-De-Sac 345 (At the End)		280	\$1,120
Page 33	5541-B	Avenida Sosiega	1,700	\$6,800
Page 34	3228-C	Via Carrizo	750	\$3,000
Page 35	5481-5482-A	Paseo Del Lago W	550	\$2,200
Page 36	2125-D	Ronda Granada	1,300	\$5,200
Page 37	B3141	Via Vista	1,550	\$6,200
Page 38	B3040	Via Vista	2,300	\$9,200
Page 39	5140	Miembro	1,800	\$7,200
Page 40	B5102-B5103	Avenida Del Sol	5,400	\$21,600
Page 41	3136-A	Via Vista	3,330	\$13,320
Page 42	3142-C	Via Vista	450	\$1,800
Page 43	3191-D	Buena Vista	1,700	\$6,800
Page 44	5092	Tero	1,200	\$4,800
Page 45	5212	Elvira	1,500	\$6,000
Page 46	3248 P & Q	San Amadeo	1,200	\$4,800
Totals:			50,729	\$208,168

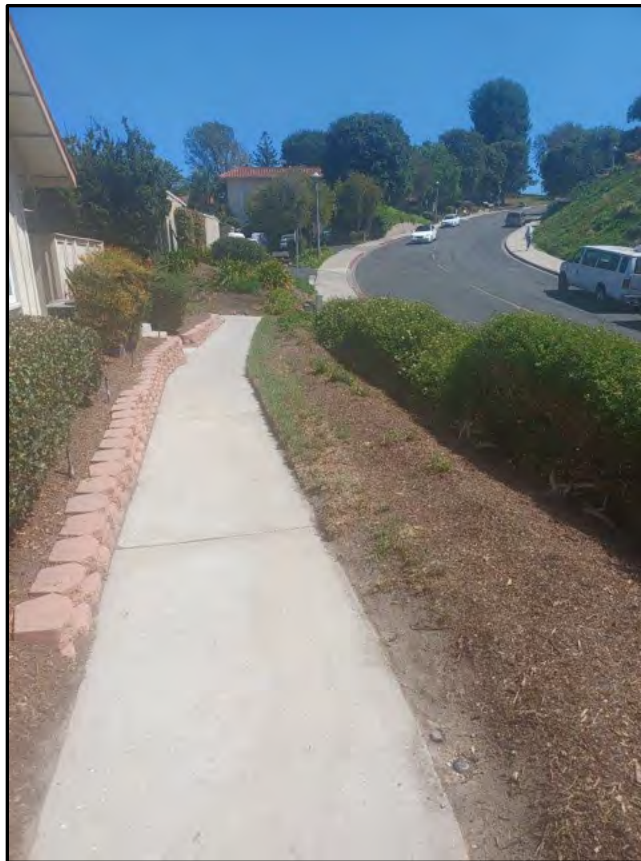


Landscape Turf Reduction Candidate

3130-C San Amadeo, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 440 Estimated Cost: \$1,980
- In 2023 Budget? **YES** **NO**

Notes: This area is too small to mow, and too narrow to irrigate.





Landscape Turf Reduction Candidate

Building 3355 Monte Hermoso, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 500 Estimated Cost: \$2,250
- In 2023 Budget? **YES** **NO**

Notes: This area is non-functional turf.





Landscape Turf Reduction Candidate

Building 3413 Punta Alta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 160 Estimated Cost: \$720
- In 2023 Budget? **YES** **NO**

Notes: This area is too small to mow, and too narrow to irrigate.





Landscape Turf Reduction Candidate

Building 3034-A Via Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **YES** **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 252 Estimated Cost: \$1,134
- In 2023 Budget? **YES** **NO**

Notes: This area is difficult to mow due to too many exposed tree roots.



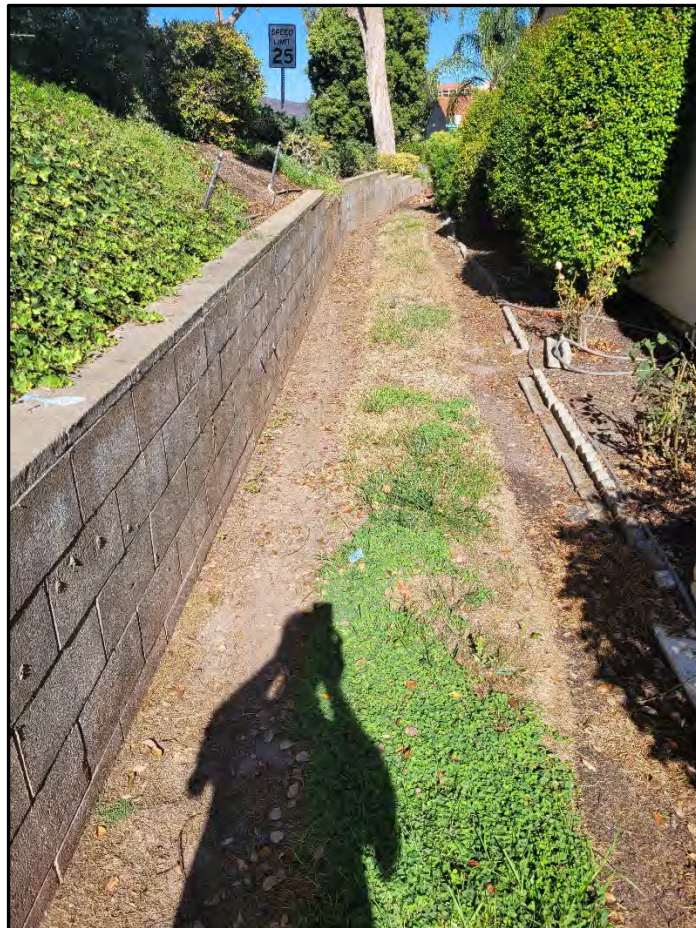


Landscape Turf Reduction Candidate

5460-B Paseo Del Lago E, Laguna Woods, CA, 92637

- Landscape Request Form on File? **NO**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 300 Estimated Cost: \$1,350
- In 2023 Budget? **YES** **NO**

Notes: This area is not sustainable for grass.





Landscape Turf Reduction Candidate

Building 5344 (Parking Island)

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1700 Estimated Cost: \$7,650
- In 2023 Budget? **YES** **NO**

Notes: This area has too much shade and exposed tree roots.





Landscape Turf Reduction Candidate

Building 3358 Monte Hermoso, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1000 Estimated Cost: \$4,500
- In 2023 Budget? **YES** **NO**

Notes: This area has too much shade, and is difficult to mow.





Landscape Turf Reduction Candidate

3064-A Via Serena South, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 252 Estimated Cost: \$1,134
- In 2023 Budget? **YES** **NO**

Notes: This area has too many exposed tree roots; the area is not sustainable for grass.





Landscape Turf Reduction Candidate

Building 3185 Via Buena Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 500 Estimated Cost: \$2,250
- In 2023 Budget? **YES** **NO**

Notes: Grass will not grow in this area, and it is difficult to mow.





Landscape Turf Reduction Candidate

Building 3417 Punta Alta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 300 Estimated Cost: \$1,350
- In 2023 Budget? **YES** **NO**

Notes: Grass will not grow in this area, and it is difficult to mow.





Landscape Turf Reduction Candidate

Building 3356 Monte Hermoso, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 500 Estimated Cost: \$2,250
- In 2023 Budget? **YES** **NO**

Notes: Grass will not grow in this area, and it is difficult to mow.





Landscape Turf Reduction Candidate

3114-B Via Serena South, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 240 Estimated Cost: \$1,080
- In 2023 Budget? **YES** **NO**

Notes: This area has a lot of exposed tree roots and cannot be mowed.



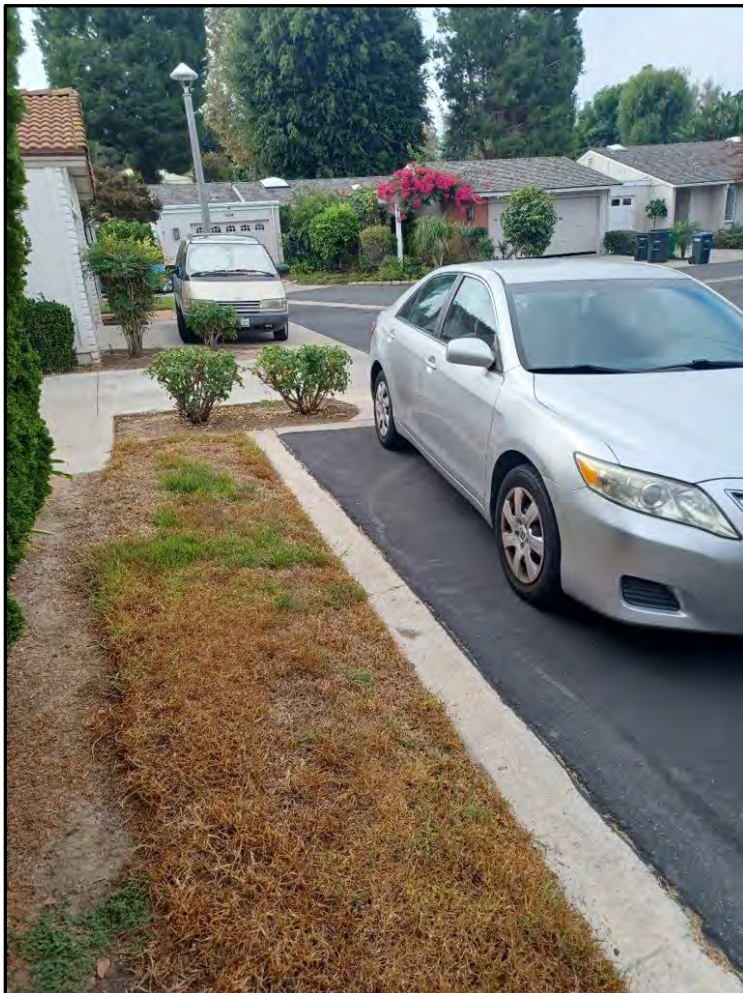


Landscape Turf Reduction Candidate

3181-B Alta Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 110 Estimated Cost: \$495
- In 2023 Budget? **YES** **NO**

Notes: Grass does not grow well in this area.





Landscape Turf Reduction Candidate

Building 3360 Monte Hermoso, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 300 Estimated Cost: \$1,350
- In 2023 Budget? **YES** **NO**

Notes: This area is too difficult to mow.





Landscape Turf Reduction Candidate

Building 3270 San Amadeo, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 150 Estimated Cost: \$675
- In 2023 Budget? **YES** **NO**

Notes: This area is difficult to mow, and grass does not grow well here.





Landscape Turf Reduction Candidate

Building 3219 Via Carrizo, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 100 Estimated Cost: \$450
- In 2023 Budget? **YES** **NO**

Notes: This area is too difficult to mow.





Landscape Turf Reduction Candidate

5134 Brazo, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 200 Estimated Cost: \$900
- In 2023 Budget? **YES** **NO**

Notes: This area is too difficult to mow.





Landscape Turf Reduction Candidate

Building 3370 Punta Alta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 300 Estimated Cost: \$1,350
- In 2023 Budget? **YES** **NO**

Notes: Grass does not grow in this area.





Landscape Turf Reduction Candidate

Building 5386-5429 Paseo Del Lago W, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 700 Estimated Cost: \$3,150
- In 2023 Budget? **YES** **NO**

Notes: This area of turf is typically not utilized.



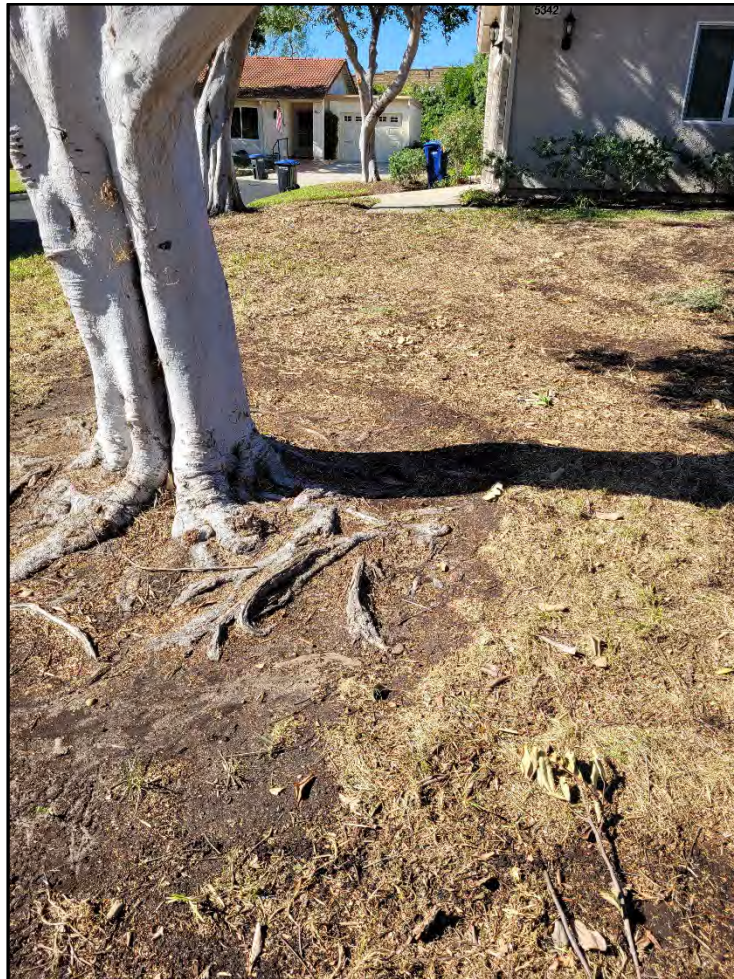


Landscape Turf Reduction Candidate

Building 5342 Bahia Blanca, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 500 Estimated Cost: \$2,250
- In 2023 Budget? **YES** **NO**

Notes: This area is difficult to mow due to many exposed tree roots.





Landscape Turf Reduction Candidate

Building 3366 Punta Alta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 400 Estimated Cost: \$1,800
- In 2023 Budget? **YES** **NO**

Notes: Grass does not grow in this area.





Landscape Turf Reduction Candidate

3487-A Villa Fuente, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 950 Estimated Cost: \$4,275
- In 2023 Budget? **YES** **NO**

Notes: This area is too difficult to mow, and the turf is in poor condition.





Landscape Turf Reduction Candidate

Building 3449 Bahia Blanca W, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 650 Estimated Cost: \$2,925
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

2258-H Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 880 Estimated Cost: \$3,520
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2265-C Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 2,805 Estimated Cost: \$11,220
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2259-C Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,596 Estimated Cost: \$6,384
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2259-D Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 540 Estimated Cost: \$2,160
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2271-C Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 5,300 Estimated Cost: \$21,200
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2271-D Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 400 Estimated Cost: \$1,600
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

2288-D Via Puerta, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 2,294 Estimated Cost: \$9,176
- In 2023 Budget? **YES** **NO**

Notes: None.

No Photo Available.



Landscape Turf Reduction Candidate

3408-A Calle Azul, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,400 Estimated Cost: \$5,600
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

Cul-De-Sac 345

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 280 Estimated Cost: \$1,120
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

5541-B Avenida Sosiega, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,700 Estimated Cost: \$6,800
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

3228-C Via Carrizo, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 750 Estimated Cost: \$3,000
- In 2023 Budget? **YES** **NO**

Notes: None.



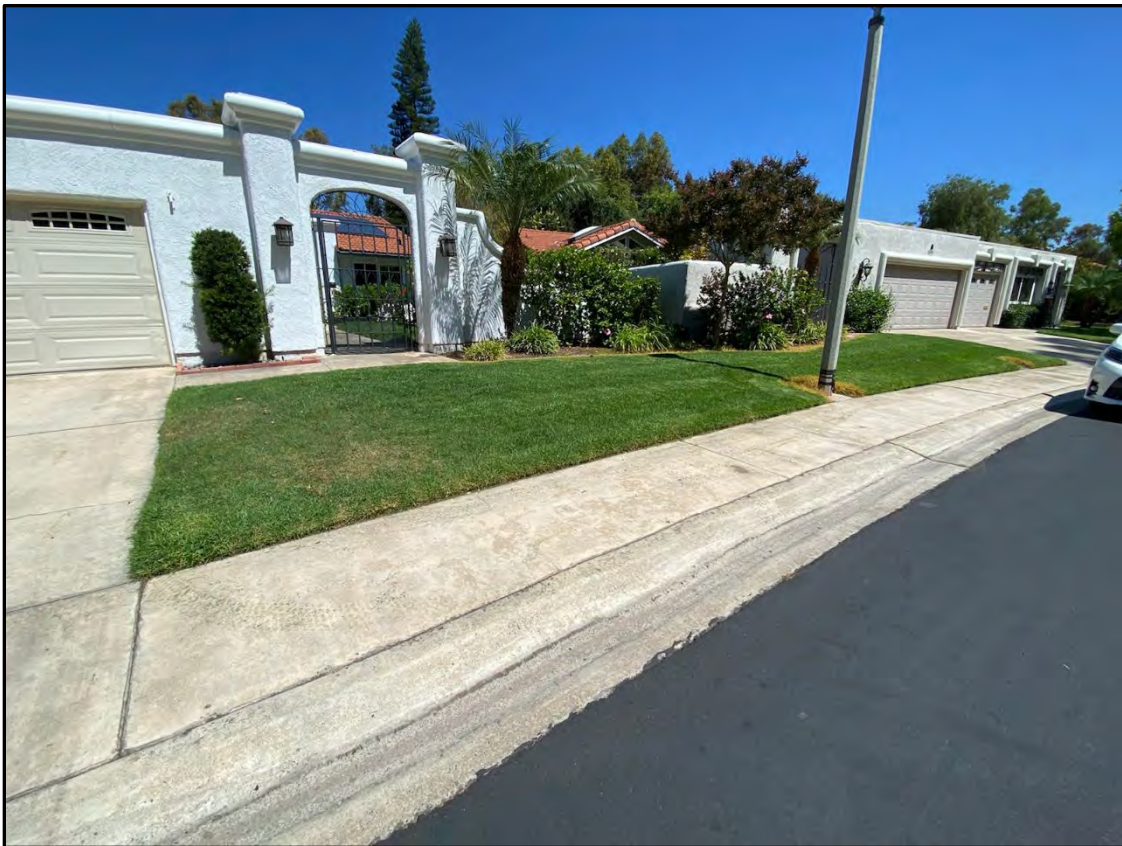


Landscape Turf Reduction Candidate

Buildings 5481 and 5482 Paseo Del Lago W, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 550 Estimated Cost: \$2,200
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

2125-D Ronda Granada, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,300 Estimated Cost: \$5,200
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

Building 3141 Via Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,550 Estimated Cost: \$6,200
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

Building 3040 Via Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 2,300 Estimated Cost: \$9,200
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

5140 Miembro, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,800 Estimated Cost: \$7,200
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

Buildings 5102 and 5103 Avenida Del Sol, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 5,400 Estimated Cost: \$21,600
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

3136-A Via Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 3,330 Estimated Cost: \$13,320
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

3142-C Via Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 450 Estimated Cost: \$1,800
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

3191-D Via Buena Vista, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,700 Estimated Cost: \$6,800
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

5092 Tero, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,200 Estimated Cost: \$4,800
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

5212 Elvira, Laguna Woods, CA, 92637

- Landscape Request Form on File? **No**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,500 Estimated Cost: \$6,000
- In 2023 Budget? **YES** **NO**

Notes: None.





Landscape Turf Reduction Candidate

Building 3248, Laguna Woods, CA, 92637

- Landscape Request Form on File? **Yes**
- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,200 Estimated Cost: \$4,800
- In 2023 Budget? **YES** **NO**

Notes: None.



**THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE CHARTER
RESOLUTION XX-XX-XXX**

RESOLVED, that pursuant to Bylaws, Article 7, Section 7.1, the Landscape Committee (Committee) has been established as a standing committee of this Corporation for the purpose of reviewing the governing documents (Governing Documents) for Third Laguna Hills Mutual (Third Mutual) for clarity, legality and current applicability, and overseeing the processes used to manage discipline with this Corporation; and

RESOLVED FURTHER, *on this date*, that the Board of Directors (Board) of this Corporation hereby amends the Members and Responsibilities information for the Committee as follows:

I. Committee Members

1. The Board shall appoint the Committee Chair upon recommendation of the Board President.
2. The Committee shall consist of no more than 5 Board Directors, all will be voting members appointed by the Board upon recommendation of the Committee Chair.
3. The Committee may include Resident Advisors, all who will be non-voting members appointed by the Board upon recommendation of the Committee Chair.
4. A Committee Member absent from 3 consecutive, regularly scheduled meetings shall no longer qualify for the Committee, unless excused by the Chair.

II. Responsibilities

This Committee shall serve at the direction of and at the pleasure of the Board. The primary responsibility of the Committee is to recommend general and specific actions related to the Governing Documents for the Board's approval and implementation, including but not limited to:.

1. Ensure that the level of service provided by the landscaping managing agent, and the funds needed to accomplish this, are adequate to maintain Third Mutual landscaping in an aesthetically pleasing, environmentally appropriate and cost-effective manner.
2. Determine service levels and capital and operating budget requirements for Third Mutual and to review annual landscape budgets prepared by the managing agent and make recommendations to the Board.
3. Ensure that the rules and regulations as listed in the Third Mutual Landscape Maintenance Manual are enforced uniformly throughout Third Mutual.
4. Work with the landscaping managing agent to:
 - a. Help determine (as accurately as possible) the water needed for varying types of landscape developments that would maintain the beauty of the grounds throughout Third Mutual.
 - b. Set up long-range plans for future landscape developments and practices that would work best with the anticipated future water supplies available for irrigation uses in Third Mutual.
 - c. Promote the optimum and most efficient use of water in Third Mutual by developing and maintaining a geographically appropriate dynamic plant palette, maintain irrigation system

- (hardware and software) as a whole, and change the type of irrigation to drip or other low water use system.
- d. Update the rules and regulations in the Third Mutual's Landscape Maintenance Manual.
 - e. Develop policies with regard to control of pests such as ants, rodents, etc.
- 5. Review each petition for a change in landscape and visit those sites (1) for which clarification is deemed necessary, and (2) for which a denial is being considered. Based upon information supplied by a qualified staff member, a petition may be granted without an on-site visit.
 - 6. Function in accordance with the Governing Documents and federal, state, and local laws.
 - 7. Perform such additional functions as may be assigned or referred to the Committee by the Board President as well as those that are necessary and prudent to fulfill the Committee's duties and responsibilities.
 - 8. Function as an advisory and liaison body to the managing agent in matters pertaining to Governing Document changes/implementation and coordinate these matters with other standing committees having related concerns.

RESOLVED FURTHER, that Resolution 03-12-146, adopted December 18, 2012 is hereby superseded and cancelled.

RESOLVED FURTHER, that the officers and agenda of this Corporation are hereby authorized, on behalf of the Corporation, to take such action as they deem appropriate to carry out the purposes of this resolution as written.